

APR 13 2015

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY: Ralph McBroom**

**TODAY'S DATE: April 2, 2015**

**DEPARTMENT: Purchasing**

**SIGNATURE OF DEPARTMENT HEAD:**

**REQUESTED AGENDA DATE: April 13, 2015**

**SPECIFIC AGENDA WORDING: Consider approval to declare miscellaneous items as surplus pursuant to LGC 263.152 (a)(1) and place on Rene Bates Auction.**

**PERSON(S) TO PRESENT ITEM: Ralph McBroom**

**SUPPORT MATERIAL: See Attachment**

**TIME: 5 min**

**ACTION ITEM: X**

**WORKSHOP:**

**CONSENT:**

**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**IT DEPARTMENT:**

**AUDITOR:**

**PURCHASING DEPARTMENT:**

**PERSONNEL:**

**PUBLIC WORKS:**

**BUDGET COORDINATOR:**

**OTHER:**

**\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

Consider to Declare Surplus  
L.G.C. 263.152 (a)(1)

**Approved**

Commissioners Court

APR 13 2015

Asset #	Description	Serial #	Qty	Dept.
NA	1-Titan Blaze Blank Bicycle	Found		SO
1058	Office Chair - broken		2	PW
NA	14 -Vacuums, 1- shop Vac, 1- Carpet Vac/Cleaner			PW
NA	Sheddered broken			Pur
NA	Office Chair - broken			SO
1698	Office Chair - broken			PCT 4
NA	Blue Office Chair - Broken			PCT 3
NA	White desk bad condition			PW